

# City of Alliance

## Planning & Development Dept.

504 E. Main St.  
Alliance, OH 44601  
Phone: (330) 829-2235  
Fax: (330) 821-9362

# Exemption Request

## Property Registration

(A separate request is required per Property)  
Submit forms to 504 E. Main St., Alliance, OH 44601  
along with documentation.

### 1. Property Information

Residential       Commercial       Industrial

Property Address: _____	Number of Units: _____
Description of Property: _____	Parcel No: _____

### 2. Owner/Agent Information:

Property Owner/Agent: _____
Contact Name: _____ Phone No.: _____
E-mail Address: _____
Address (No P.O. BOX): _____
City: _____ State: _____ Zip Code: _____

### 3. Condition/Status of Building:

<input type="checkbox"/> <b>Requesting Trash Suspension</b> <input type="checkbox"/> yes <input type="checkbox"/> no	<input type="checkbox"/> Winterized      Date: _____
<input type="checkbox"/> <b>Utilities Shut Off</b>	<input type="checkbox"/> Secured      Date: _____
• Gas <input type="checkbox"/> yes <input type="checkbox"/> no	
• Electric <input type="checkbox"/> yes <input type="checkbox"/> no	
• Water <input type="checkbox"/> yes <input type="checkbox"/> no	

**\*Note:** Building must be properly secured according to Rules and Regulations

An exemption can only be granted by the Safety Service Director or his designee upon receiving a completed exemption request form. Requests for an exemption must be received within 10 calendar days of receiving notification to register. Please identify, for each property, the exemption that you are requesting. You are required to provide all supporting documentation to support your request for an exemption. All exemptions will be for a period of six (6) months from the date of approval.

You will be notified within 10 days whether or not your exemption has been approved. If it is not approved, you will be required to register within 30 days of notification. To obtain more information regarding the Vacant and/or Foreclosed Property Registry Ordinance, please visit the City's website at: [www.cityofalliance.com](http://www.cityofalliance.com).

**4. Reason for Exemption:**

<input type="checkbox"/> Building is under active construction/renovation and has a valid building permit(s);
<input type="checkbox"/> Building suffered fire damage;
<input type="checkbox"/> Building is for sale and is listed with a licensed State of Ohio realtor;
<input type="checkbox"/> Building is being actively marketed as a rental;
<input type="checkbox"/> Owner is on an extended vacation or in an alternative living arrangement, <i>with the intention of re-occupying</i> ;
<input type="checkbox"/> Estate of a deceased owner in which the property is being actively probated or marketed for sale;
<input type="checkbox"/> Other (explanation required): _____ _____ _____

By signing below, you hereby acknowledge that the information provided is complete and accurate. Also, in the event that this property remains vacant after the six (6) month exemption period, you acknowledge your responsibility to register the property as vacant or be subject to the penalties as they pertain to the Vacant and/or Foreclosed Property Registry Ordinance.

Applicant Signature: _____	Date: _____
Print Applicant Name: _____	
Safety Service Director: _____	Date: _____

**\*\*\* DO NOT MARK BELOW THIS LINE \*\*\***

Received By: _____	Date Received: _____
Exemption Approved By: _____	
Exemption Denied By: _____	Date of Decision: _____

**DOCUMENTATION PROVIDED:**

- Copy of listing agreement with licensed real estate company
- Copy of valid building permit(s) issued by the City of Alliance Building Department
- Information on length of time structure will be vacant
- Other \_\_\_\_\_