

CDBG  
ANNUAL ACTION PLAN FOR FY 2020  
MEETING MINUTES

Meeting was held at the City Administration Building, 504 East Main Street, Second Floor Conference Room, Alliance, Ohio on Thursday, November 14, 2019 at 9:30 a.m.

Present:

Kylie Westfall, Alliance for Children & Families  
Niki McIlvain, Alliance Area Habitat for Humanity  
Barb Sferra, Deputy Director, Planning and Administration  
Cindy King, Council  
Katie Morrow, Mayor's Office  
Tom Phillips, Starkfresh  
Joe Mazzola, Director, Planning and Development

I. CALL TO ORDER

Meeting called to order at 9:30 a.m. by King.

II. GENERAL BUSINESS

The purpose of the meeting is to state the Gov. Con. Plan Goals, Objectives and Outcome

Barb Sferra stated last year, the city produced a Five Year Consolidated Plan along with a One Year Plan.

Goals of Five Year Plan so as to gear applications to them:

- 1) Improve, maintain and expand affordable housing
- 2) Revitalize residential neighborhoods  
\$150,000 currently is allotted with \$50,000 of this amount going to invoices for Stark County Regional Planning because they administer the program
- 3) Provide needed public services

Strategic Plan Overview:

- 1) Increase economic opportunity
- 2) Reduce homelessness and at-risk homelessness

Statutory objectives for HUD:

- 1) To provide decent affordable housing
- 2) Creating sustainable living environment
- 3) Expand on economic opportunities

All things to help low to moderate income individuals, households, populations, female head of households

HUD is looking for availability, accessibility and affordability.

Alliance tries to fund things around those goals and targets that will improve on the community with CDBG funds

Joe Mazzola explained that \$600,000 was received this year for CDBG funds.

Of this:  
20% administration  
15% public service

City takes code enforcement seriously to protect quality of neighborhoods. Block grant money funds half of the commercial code position and half of the residential code position on staff.

Neighborhood Initiative Program (NIP) has removed 160 houses. Alliance has removed backlog of vacant and abandoned but must stay on top of it. This is one way to use block grant monies. Another way is housing. Most dollars are to save homes and keep people in their homes -- emergency repairs.

What is left is put into projects.

A budget has not been developed, that is why Alliance has these workshops.

Sferra noted the ad was in paper 11/13/19 for requests of applications for 2020

Applications will be accepted until 12/13/2019 (corrected – accepted until 12/20/2019 at 4:00 p.m.)

Applications will be online

Must be typed

Two contact people

Any questions when filling out application please feel free to call

Keep in mind – if requesting money for construction requires contractor Davis Bacon Labor Standard Laws must be followed

All information must go to SHPO (State Historic Preservation Office) for review to see if it is required to follow any historic rules and regulations

Playing by the Rules (publication) – will answer many questions. We will also take emails and calls of questions.

We are always seeking MBE contractors, since HUD funding looks for us to use.

Time line for funds

Program year runs July1 – June 30

Funding takes place as late as October or as early as August

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Applications are received; Mazzola will review; Mazzola will make Recommendations; committee will meet in January to announce who will be awarded and what amounts will be awarded

10:02 King adjourned meeting.