



# City of Alliance

## Planning & Development Dept.

504 E. Main St.  
Alliance, OH 44601  
Phone: (330) 829-2235 Fax: (330) 821-9362  
Email: crockett1@allianceoh.gov

# Vacant and/or Foreclosed Property Registration

(A separate registration form & fee is required per Property)  
Submit registrations to 504 E. Main St., along with payment.  
Checks payable to: City of Alliance  
**NO CARDS ACCEPTED**

- NEW     
  AMENDED     
  RENEWAL  
 Vacant     
  Foreclosure (\$10,000 cash bond required)

### 1. Property Information

- Residential (\$100)   
  Commercial (\$250)   
  Industrial (\$250)

Property Address: \_\_\_\_\_ Number of Units: \_\_\_\_\_

Description of Property: \_\_\_\_\_ Parcel No: \_\_\_\_\_

### 2. Owner/Local Property Management Information:

Local Individual or Local Property Management Co.: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Address: (No P.O. BOX) \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

24 Hour Contact Telephone or Cell Phone No.: \_\_\_\_\_

### 3. Status of Property:

Foreclosure, Case No.: \_\_\_\_\_  
 Bankruptcy, Case No.: \_\_\_\_\_

In accordance with the City of Alliance's "Vacant and/or Foreclosed Property Registry" Ordinance, by signing below you:

- **Certify** that the information provided above is accurate to the best of my knowledge
- **Agree** to notify the City of any updates
- **Agree** to pay the appropriate fee(s) (registration fee and/or cash bond) at the time of registration/renewal
- **Agree** the registration shall remain valid until December 31<sup>st</sup> of this calendar year. The registration will be required to be renewed and appropriate registration fee(s) be paid annually by January 31<sup>st</sup> of each year as long as the structure remains vacant.
- **Agree** to provide proof of sale or written notice, or proof of occupancy, to the Code Enforcement Administrator or her designee once the property is no longer vacant or is sold
- **Certify** that the property has been inspected by the Owner/Agent at the time of filing this Property Registration. And the following conditions have been met: property (including all accessory structures) is secure, free from all trash & debris, mowed & maintained, property address is clearly visible and no junk vehicles are parked on the premises
- **Agree** to maintain a *local* individual or *local* property management company responsible for securing and maintaining the property. *Note that local means within thirty (30) driving miles of the property.*
- **Agree** that the owner, local individual or local property management company shall inspect and maintain the property on a weekly basis for the duration of the vacancy, in accordance with the relevant City of Alliance codes.
- **Agree** that once registered, the property will be subject to regular exterior inspections by Code Enforcement.
- **Agree** that adherence to this ordinance does not relieve the owner of any applicable obligations set forth in the City ordinances or regulations, Covenant Conditions and Restrictions, and/or Home Owners Association rules and regulations.

Applicant Signature _____	Date: _____
Print Applicant Name: _____	
Code Enforcement: _____	Date: _____

\*\*\* DO NOT MARK BELOW THIS LINE \*\*\*

---

Date Received: \_\_\_\_\_ Amount Paid: \_\_\_\_\_ Received By: \_\_\_\_\_

Paid By:  Cash       Check      Check Number: \_\_\_\_\_